



Safety Tailgate Meeting | Week of February 12th, 2018

Project Name: _____

Job Number: _____

☐ Sheet Metal ☐ Piping ☐ Plumbing ☐ Start-Up

GF/Foremen: _____

Discussion Leader: _____

Date of Meeting: _____

General Safety in Confined Spaces

Many construction sites have enclosed areas where work is done. These areas are commonly referred to as confined spaces. A "confined space" may be generally defined as any area that is not made for human occupancy which has limited means of egress and is subject to oxygen deficient atmosphere or to the accumulation of toxic or flammable gases or vapors. Examples of these are tanks, vats, boilers, bins, hoppers, sewers, pits, deep trenches, vaults, or silos.

The following safety precautions should be taken to avoid injury when working in confined spaces:

- Treat all confined spaces as hazardous. Never enter any confined space until you have the appropriate confined space entry safety training. Carefully follow the safe work practices and procedures from the training.
- Ensure that structures are safe from collapse prior to entering confined spaces.
- Don't enter a space until the air has been tested for oxygen, flammable vapors and toxic chemicals and continuously monitor the atmosphere inside for changes that could render the space unsafe. Exit the space immediately if an unsafe condition develops.
- Use personal protective equipment that is appropriate for the hazards present.
- Make sure a safe and dependable method of communication is available between the person entering the space and the work partner. Provide a rescue plan and practice.

Another condition frequently encountered in confined spaces is high temperature and heat illness.

Methods used to alleviate heat illness would include the following: adequate natural or forced ventilation; cooling of air by portable air conditioning units; providing intermittent rest periods in cooler atmosphere outside the confined space; use of electrolyte tablets and ample drinking water to replace liquids and salts lost; and getting medical help when necessary.

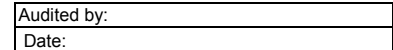
If you have any questions or concerns about confined space entry, check with your Safety Representative for confined space entry.

Safety Comments/Suggestions for this Project: _____

Print Name & Clock #	Print Name & Clock #	Print Name & Clock #
1 _____	7 _____	13 _____
2 _____	8 _____	14 _____
3 _____	9 _____	15 _____
4 _____	10 _____	16 _____
5 _____	11 _____	17 _____
6 _____	12 _____	18 _____

Foreman's Name & Clock #: _____

W = Correct Within One Week



Project Name: _____ Job Number: _____
 Sheet Metal Piping Plumbing Service GF/Foreman: _____
 Pre-Task Plan Prepared By: _____ Date: _____
 Project Safety Contact: _____ Safety Contact Phone Number: _____

1. Required PPE			Hazards		Safe Plan of Action (SPA)	
Hard hat Face shield			Material Handling	Inspected movement path	Identified moving equipment	Wheels Chocked
				Floor Plating (pinch / back)	Hand protection required	
Gloves: Leather Kevlar / Cut resistant Solvent Acid Arm sleeves Fire resistant				Awkward size/shape/CG	Hand / body positions to avoid injury	
Boots Steel - toe Toe covers			Slips, Trips, Falls	Laydown area established	Spotter	Debris Removal plan
Ear Plugs / Ear muffs				Inspect for trip / slip hazards	Area clean / clear of debris	Hazards marked
Safety Vest			Hand & Power Tools	Tools & material properly stored	Electrical / emergency equipment clear	
Chemical Resistant suit / apron / tyvek suit				Reviewed safety requirements	Guarding OK	Inspected condition
Respirator				GFCI in use Identified PPE required	Inspected electrical cord	
Fire Resistant			Chemical Hazards	Routed cord overhead or taped / barricaded		
2. Fall Protection				Area inspected for potential chemical hazard MSDS Sheet available		
Ladder inspection completed				Identify PPE for highest recognized hazard (see left side)		
Retractable Device Required			Non-Electrical Hot Work	Reviewed Decon / Disposal or storage procedures		
Inspected Fall Protection Equipment				Reviewed contingency plan and equipment is on hand		
Shock Absorbing Lanyard Required				Fire Extinguishers Fire watch Install weld / spark screens		
Horizontal Lifeline System Required			Crane or other Lifting Equipment	Combustible material removed / protected Adequate ventilation		
Anchorage Point Identified				Lifting / Rigging equipment inspected Tag lines in use Areas barricaded		
Fall Clearance Distance Adequate			Barricades	Overhead utility clearance verified Signalman assigned		
Fall Rescue / Retrieval Plan Set Up				Yellow (Caution) Barricade tape Red (Danger) Barricade tape (label barricade)		
3. Task Specific Work Plans				Rigid barricade required / secured to floor Emergency egress clearly marked		
Lifting Plan (required for greater than 50 lbs.)			Weather	Barricade signage Travel paths barricaded / cones to protect foot traffic		
Floor / Wall penetrations				Review plans for weather including heat / wind / moisture Liquids available		
Lock Out / Tag Out Procedures				Cool down periods Sun Screen Heat Stress symptoms		
4. Required Work Permits			Crew Congestion or Impact to occupants	Public Protection, Explain:		
Hot Work (Non-Electrical)				Inspected areas for potential impacts to other crews / customers		
Confined Space				Coordinated with adjacent work supervisor / customer Traffic barricades		
Excavation			Safety Huddle Topics:	<input type="checkbox"/> Monday: _____		
Energized Electrical Work (EEW)				<input type="checkbox"/> Tuesday: _____		
Critical Lift (Crane)				<input type="checkbox"/> Wednesday: _____		
Scaffolds				<input type="checkbox"/> Thursday: _____		
Construction Activity (In Sequence)				<input type="checkbox"/> Friday: _____		
Crew Sign-in (PLEASE PRINT NAME & Clock Number):						
1.			6.		11.	
2			7.		12.	
3.			8.		13.	
4.			9.		14.	
5.			10.		15.	
Daily Initials:						
Monday _____						
Tuesday _____						
Wednesday _____						
Thursday _____						
Friday _____						

IF WORK CONDITIONS CHANGE, PRE-TASK PLAN NEEDS TO BE UPDATED ASAP